

Gallatin Volunteer Fire Department

P.O Box 384

Gallatin, TN 37066

615-206-9910

Explorer Application



Please fill out all areas of this application. All copies requested *MUST* be attached at the time this application is submitted. Attach any other Certifications that may apply.

Date _____

Full Name _____

Address _____

City _____ State TN _____ Zip Code _____ D.O.B. _____

Home Phone _____ Cell: _____ Work: _____

Alternate phone number: _____ Social Security Number _____ - _____ - _____

Current Employer if any: _____

Guardian Name _____ Home Number _____

Cell Number : _____ Work Number: _____

Address: _____

Guardian Name _____ Home Number _____

Cell Number : _____ Work Number: _____

Address: _____

****Copy of driving record and Copy of current Ins. Vehicle insurance MUST be attached to application when submitted. GVFD will obtain MVR****

If Applicable, attach a copy of your Drivers License to this application

Drivers license Number _____ State _____ Valid? Yes () No () D.O.B. _____

Address on License _____

Do you have anything on your driving record? Yes () No () Explain: _____

Do you have a criminal record? Yes () No ()

If Yes Explain _____

Who do we contact in case of an Emergency?

1.) Name _____ Relationship _____

Address _____

Home Phone _____ Cell _____ Other# _____

2.) Name _____ Relationship _____

Address _____

Home Phone _____ Cell _____ Other# _____

References other than family must list 3: May we contact those listed Yes No

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have any fire fighting experience ? YES () NO () *If yes, attach copies of FF certificates.*

Explain _____

Fire Department Affiliations, include no. years _____

Do you have any Medical Experience? Yes () No () *If yes, attach copies of certificates/license*

If yes please explain _____

Other applicable experience _____ Years _____

Other required Attachments:

1.) Copy of Report Card

2.) 1-2 Character and Academic performance references from Teachers/Instructors with contact number included.

I hereby certify that the application information is correct to the best of my knowledge. I also understand that I am applying to a Volunteer Non-Profit organization of which I may be called upon at any time to perform duties or training without any compensation. I also hereby give permission for the Chief or Assistant Chief of this organization to perform any and all background checks including, but not limited to, experience, driving history, and criminal history. I hereby certify that if my application is approved I must be on a 60 day probationary period as an Explorer and at any time during or after that probation period the Chief of Gallatin Volunteer Fire Department has the right to revoke my application and all rights to be an Explorer/ active member of GVFD. By signing this agreement I also agree to abide by the by-laws of Gallatin Volunteer Fire Department and the rules and regulations of the GVFD Explorer program. I understand and agree that to be apart of this department I must at all times conduct myself in a professional manner and be willing to follow the chain of command in any and all situations.

Signature _____ Date _____

Below write a brief explanation why you want to become an Explorer of this department.

DEPARTMENT USE ONLY

Chief	Assistant Chief	Captain	Lieutenant
Approved ()	Approved ()	Approved ()	Approved ()
Denied ()	Denied ()	Denied ()	Denied ()

Reason for application denial: _____

Review date: _____ Date 60 Probation begins _____ End date 60 probation _____

60 day evaluation date _____ Active Member granted Yes () No () Date _____

Reason for denial active membership _____

Reviewed By line officers:

Phillip Douglas, Chief, FF, EMT-IV

Date

Michael Tenpenny, Assistant Chief, FF, EMT-IV

Date

Brad McFarland, Captain, FF, EMT-IV

Date

Jason Gross, Lieutenant, FF, FR

Date

Gallatin Volunteer Fire Department

Explorer Program

Rules & Regulations

Preface

The Explorer Program is open to any minor fulfilling the requirements described in Section A. Explorers will follow all Standard Operating Procedures and all Rules and Regulations as a firefighter ranking set forth by the Board of Directors with the exceptions as outlined within this program.

Section A- Eligibility

- **Item 1** - An Explorer shall be between the ages of fourteen (15) and eighteen (18).
- **Item 2** – An Explorer shall have written permission from their legal guardian(s) to participate in the program.
- **Item 3** – An Explorer shall be enrolled in a certified grade school or show proof of graduation.
- **Item 4** – An Explorer attending grade school must provide proof of grades to the program coordinator. An Explorer shall hold a minimum of a “C” average in all school classes to participate (see Section E, Item 2).

Section B-General

Item 1-The Explorer Program will be coordinated operated by a ranking, seasoned firefighter of the department appointed by the chief of the department.

Item 2- An Explorer must attend 75% of regular department trainings and meetings and also attend 75% of Explorer trainings (see Section E, Item 1).

Item 3-An Explorer will be issued equipment on an availability basis. Equipment includes coat, pants, boots, gloves, Nomex, helmet, and pager/radio.

Item 4-An Explorer may ride in a fire unit provided there is a vacant seat, and only on training scenarios. An Explorer must remain at the station if instructed by a ranking firefighter or officer.

Item 5-An Explorer will not be required to hold a valid drivers license in the State of Tennessee to participate, though transportation to and from the fire department is the responsibility of the Explorer.

Section C-Limitations

Item 1- An Explorer may participate in any allowable action and may be present at the fire department only during the hours of 9 a.m to 10 p.m. During school term, the hours are reduced to 9 a.m. to 9 p.m., Sunday through Thursday provided a Senior Firefighter/Officer is present at the station or special permission is granted from the Chief.

Item 2-An Explorer may not operate or be in complete control of any apparatus under any circumstances without the assistance of a Senior Firefighter or Officer.

Item 3-An Explorer, when responding to a call, shall obey all traffic rules. Emergency traffic will not be permitted. Any Explorer of legal driving age must obtain a show proof of valid driver's license and vehicle insurance before driving any personal vehicle to a call.

Item 4-An Explorer will not be permitted to operate or display any visual warning devices including, but not limited to, flashing, oscillating, rotating or blinking devices using any combination of the colors red and blue on his/her personal vehicle.

Item 5-An Explorer will not be permitted to operate or have any audible warning device on his/her personal vehicle.

Item 6-An Explorer shall not engage in any hazardous procedures not in a controlled environment. A controlled environment is defined by the department as a training exercise conducted by a ranking officer or senior firefighter with all safety precautions taken. No Explorer shall participate in any procedures involving live, interior fire, the use of hydraulic equipment or high angle rappelling on an actual call.

Item 7-An Explorer shall not engage in any type of medical call. An Explorer will be permitted to ride with the responding fire unit provided there is a vacant seat and only on non-emergency responses. The Explorer must remain with the fire unit until the call is over. No Explorer shall ride in an ambulance under any circumstance unless proper authorization from the EMS director is obtained. Absolutely no patient contact will be allowed.

Item 8-If an Explorer is requested to help by another agency, and the task is outside the limitations of the Explorer Program, the Explorer must decline and state he/she is an Explorer and is not authorized to do such task.

Item 9-An Explorer shall not transmit on any radio using frequencies used by any emergency agency except in the event of a true emergency.

Item 10-An Explorer's guardian may prohibit any procedures at any time (see Section E, Item 3).

Section D-Program Officer

Item 1-The Explorer Program shall have one Explorer elected to office of Chief over the program at each station being elected in the December trainings.

Item 2-The new officer will take office January 1 of the following year and remain in office until December 31 for a total of one calendar year.

Item 3-Nominations shall come from other member of the program and those names be voted on in the elections.

Item 4-A nominee must obtain **50% +1** of the votes to gain office.

Item 5-The program coordinator shall not submit a vote in the election.

Item 6-In the event of a tie, the office will be taken by the Explorer who scores highest on a written test written by the program coordinator.

Section E-Corrective Actions

Item 1-An Explorer who does not meet the required attendance of trainings and meetings (75%) will be placed on probation for a period of 60 days. The Explorer must meet the required 75% within that time of he/she will be terminated from the department completely.

Item 2-Any Explorer who fails to hold a “C” average in school will be suspended for the duration of the next grading period. A “C” average is required before being reinstated.

Item 3-An Explorer ‘s guardian may, at any time, prohibit the Explorer form all activity with the fire department for a period not to exceed 90 days without interruption of the Explorers membership status. If an Explorer violates the restrictions set forth by the guardian, the Explorer will be terminated from the department completely. Guardian must submit in writing the request for interruption in order for the Explorer to maintain a held position in the program.

Item 4-An Explorer engaging in prohibited activity will receive proper corrective action up to termination. Corrective action will be determined by the program coordinator or ranking officer. Corrective action includes verbal reprimand, written reprimand, suspension and termination.

Item 5-An Explorer who receives three written reprimands or suspensions, in any combination, within one calendar year will be terminated.

Item 6-An Explorer who is terminated may reapply after one calendar year, though acceptance is not guaranteed.

I have read and fully understand the rules and regulations of the Gallatin Volunteer Fire Department Explorer Program.

Signature of Explorer

____/____/____
Date of Signature

Signature of Guardian

____/____/____
Date of Signature

Department witness

____/____/____
Date of Signature

Gallatin Volunteer Fire Department

Release for minor to participate in the Explorer Program

I/We agree to allow my/our minor son/daughter to participate in the Explorer Program of the Gallatin Volunteer Fire Department. I/We understand there are risks involving firefighting procedures, but acknowledge special safety precautions implemented for minors. I/We will not hold Gallatin Volunteer Fire Department responsible for any actions my/our son/daughter partakes in outside the Rules and Regulations of the program.

Full Name of Son/Daughter

SS #

Signature of Guardian

____/____/____
Date of Signature

Signature of Guardian

____/____/____
Date of Signature

Department Witness

____/____/____
Date of Signature